## **SWCD Milestones:**

Submit **Application Package** 

2-4+ months

RIM Easement Acquisition

Framework

- BWSR reviews package & confirms eligibility
- 2. SWCD & BWSR sign work order
- 3. BWSR finalizes boundary; CEFW updated
- **BWSR** emails Agreement to SWCD
  - Landowner signs Agreement; SWCD mails to BWSR
  - BWSR signs Agreement; sends copy to landowner & SWCD
  - SWCD requests title commitment— SWCD prepares draft conservation plan/

EAS staff

≥ Email to BWSR 2-4 months

Agreement

Signature

**Submit Title Commitment &** Conservation Plan

- 9. BWSR reviews title commitment; title cleared (if needed)
- 10. BWSR reviews conservation plan
- 11. AGO preliminary review & approval
- 12. BWSR mails final documents to SWCD for landowner signature

3-4+ months

**Easement** Signature, **Recording & Title Policy** 

- 13. Landowner signs easement & conservation plan
- 14. Title company records & prepares policy; SWCD mails to BWSR
- 15. AGO final approval (~3 weeks), then easement paid within 30 days
- 16. SWCD requests reimbursement after payment notification

3-4+ months

**Easement Paid** & SWCD Reimbursed



- 17. SWCD marks easement boundary with BWSR signage
- 18. SWCD performs site inspections based on annual list sent by BWSR